

SCRUTINY MANAGEMENT BOARD ACTION LOG 2025-26

Please note that the Action Log is a 'live' document and subject to change at short notice.



Key:	
	Complete
	In Progress
	Not Started
	On Hold

Minute No	Resolution	Date Due & Progress
Minute 30 Plymouth City Council's Draft Local Government Reorganisation Proposal for Devon 12 November 2025	<ol style="list-style-type: none"> 1. To recommend that the 'Plymouth principles' for local government reorganisation set out in the options appraisal be broadened to apply to the whole of Devon; 2. To request that Plymouth's LGR Communications Plan is reported back to the Scrutiny Management Board prior to the Government's statutory consultation period, expected to be in 2026. 3. To request that the financial modelling included in the proposal be updated to include enhanced detail of assumptions made in relation to the savings, costs and transition expenses in order to provide further transparency on the methodology used for the local government reorganisation proposal. 	<p>Status: Complete</p> <p>Officer Responsible: Paul Barnard, Ross Jago, The Leader.</p> <p>Progress:</p> <ol style="list-style-type: none"> 1. Accepted. The principles have been updated to reflect the proposal for the whole of Devon and these have been applied within an updated Options Appraisal; 2. Accepted. The Government, having considered the submitted local government reorganisation proposals for Devon, are expected to make an announcement on the timing of its statutory consultation in Spring 2026. A report on the

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		<p>draft Plymouth City Council Communications Plan that will raise awareness of the proposed four unitary model for Devon, will be brought to a future Scrutiny Management Board meeting;</p> <p>3. The financial section of the appendix to the proposal will be expanded to further clarify the assumptions that have been used to develop the financial modelling for the local government proposal. A 'Finance Assumptions' appendix was included in publication for City Council 24 November 2025.</p> <p>Page 11 - DOCUMENT TITLE</p>
<p>Minute 30</p> <p>Plymouth City Council People Strategy</p> <p>12 November 2025</p>	<p>4. Officers to circulate the Civic Engagement Agreement and briefing to enable members to question large employers in their wards about what they had done under the agreement to support local people;</p> <p>5. Requested that the People Strategy return to Scrutiny at suitable intervals to enable ongoing scrutiny of progress, performance and impact;</p>	<p>Status: Complete</p> <p>Officer Responsible: Chris Squire + Sue Dann (now Cllr Taylor)</p> <p>Progress:</p> <p>4. The Civic Engagement Agreement and briefing paper was circulated to members on 09 January 2026;</p> <p>5. The People Strategy will be added to the Work Programme for further scrutiny at appropriate intervals.</p>

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<p>Minute 34</p> <p>Budget Scrutiny Plan</p> <p>12 November 2025</p>	<p>6. To delegate authority to the Chair and Vice-Chair to adjust the timings allocated to individual scrutiny sessions, ensuring that areas of greatest financial pressure receive proportionately more time;</p> <p>7. To request early confirmation of the scrutiny dates and timely publication of all Budget Scrutiny papers to enable members to prepare fully</p>	<p>Status: Complete</p> <p>Officer Responsible: Councillor Mark Coker (Chair)</p> <p>Progress:</p> <p>These requests were completed and thorough Budget Scrutiny was undertaken on 21-22 & 28 January 2026.</p>
<p>Minute 18</p> <p>Finance Monitoring Report, Month Three</p> <p>24 September 2025</p>	<p>8. Requested that Officers provide a breakdown of Private Finance Initiative (PFI) and finance leases to future reports of the Audit and Governance Committee.</p>	<p>Status: Complete</p> <p>Date Due: ASAP</p> <p>Officer Responsible: Ian Trisk-Grove.</p> <p>Progress: Action referred to the Audit and Governance Committee. This figures are included in the Mid-year TM report.</p>
<p>Minute 20</p> <p>Corporate Plan Monitoring Report 2024-25 Q45</p> <p>24 September 2025</p>	<p>9. Requested further details on vacancy levels and vacancy targets across Council departments;</p> <p>10. Requested further information relating to the increase in Section 21 evictions and resulting trends in temporary accommodation pressures;</p> <p>11. Agreed to schedule further scrutiny of legal and finance department vacancies and staffing demand following commencement of a business case;</p>	<p>Status: Complete</p> <p>Date Due: November 2025</p> <p>Officer Responsible: Elliot Wearne-Gould, Cllr Mark Lowry & Ian Trisk-Grove.</p> <p>Progress:</p> <p>9. This data (Establishment data) was provided to members during Budget Scrutiny. A further item</p>

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	12. Requested a detailed breakdown of new housing figures by type of accommodation.	<p>on staffing and vacancies has been added to the work programme for 2026/27;</p> <p>10. This data was presented to the Housing and Community Services Panel 11 February 2026 under the item: 'Renters Rights';</p> <p>11. Added to work programme;</p> <p>12. Data provided to members via email 03/11/25</p>
<p>Minute 46</p> <p>Cycling in the City Centre</p> <p>27 arch 2025</p>	13. Agreed that a Select Committee of the Scrutiny Management Board was arranged to explore further the issues of e-bikes, food delivery and cycling in the city centre.	<p>Status: In Progress</p> <p>Date Due: 30 September 2025</p> <p>Officer Responsible: Elliot Wearne-Gould</p> <p>Progress: A Select Committee Proposal was agreed by the Scrutiny Management Board in September 2025. Arrangements are underway with witnesses to confirm a date for the meeting. Due to key stakeholder engagement and availability, the Select Committee has been deferred to 2026/27.</p>